

WOODLAND TOWNSHIP BOARD OF EDUCATION

Minutes

December 18, 2017

7:00 pm Regular Meeting - Minutes

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Student performance - Woodland Township School District band students

5. Roll Call

Dennis Cronin	Present
Edward Vincent	Present
William Dirkin	Present
Melissa Horner	Present
Linda Morris	Present
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Absent
George Gahles, BA	Present

6. President Opens the Meeting - Time 7:03PM

7. Board Member Comments on the Agenda - None

8. Public Comments on Agenda Items Only - None

9. MOTION: To approve the minutes for:

A. Regular Meeting - November 27, 2017

B. Special Meeting - November 27, 2017

Motion was made by Ed Vincent and seconded by Linda Morris

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The Following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending November 2017:

Balance on hand in the general account which includes special revenue: **\$224,859.20**

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of June 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2017, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$149,440.97** for the month of November 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending November 15, 2017 in the amount of **\$84,669.54** and for November 30, 2017 in the amount of **\$84,352.72**

E. MOTION, BE IT RESOLVED, that the Board of Education hereby grants the Business Administrator authority to pay routine bills in between School Board meetings, until the next Reorganization Meeting. Bills paid between Board meetings will then be approved by the Board at its next regular meeting. Motion was made by Ed Vincent and seconded by William Dirkin

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

FINANCIALS/CONTRACTS:

11. Consent Agenda:

The Following action items A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the 2016-17 CAFR Audit.

B. MOTION: BE IT RESOLVED, that the Board of Education approve Bayada Home Health Care, Inc. substitute nursing services at a rate of \$55/hour.

Motion was made by Dennis Cronin and seconded by Ed Vincent

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

FIELD TRIP:

12. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

Motion was made by Ed Vincent and seconded by Linda Morris

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

Class	Location	Date	Cost
6th Grade	Fairview Lake YMCA	3/6/18-3/9/18	\$4745.00 (21 students, 5 adults) *if all students in the class attend

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

CURRICULUM & INSTRUCTION:

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following professional development days:

Staff Member	Program/Workshop	Date	Cost
Jeanine Goodlow	Analyzing & Adressing Behavior Issues in the Classroom	2/28/18	none
Jeanine Goodlow	Classroom Management & Positive Reinforcement	2/6/18	none

Motion was made by Dennis Cronin and seconded by Ed Vincent

Roll Call

Dennis Cronin Yes
Ed Vincent Yes
William Dirkin Yes
Melissa Horner Yes
Linda Morris Yes

POLICIES:

14. Consent Agenda:

The Following action item A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the second and final reading for the revision of Policy 2468 - Independent Educational Evaluations.

B. MOTION, BE IT RESOLVED, that the Board of Education approve the first reading of policy 9125 - Use of District Electronic Communications.

Motion was made by William Dirkin and seconded by Melissa Horner

Roll Call
Dennis Cronin Yes
Ed Vincent Yes
William Dirkin Yes
Melissa Horner Yes
Linda Morris Yes

FACILITIES:

15. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education give approve the following use of facilities:

Organization	Type of Use	Space	Date
Art Club	School wide Art Show	Gym	4/9/18

Motion was made by Ed Vincent and seconded by Dennis Cronin

Roll Call
Dennis Cronin Yes
Ed Vincent Yes
William Dirkin Yes
Melissa Horner Yes
Linda Morris Yes

16. Superintendent's Report

A. Discipline Report – 0 Student Suspended

B. H.I.B. Incidents:

0 incidents reported: _____ were confirmed bullying, _____ determined to be non – HIB related or non-actionable HIB and _____ inconclusive.

C. Drills-

1. December 15, 2017 - Shelter In Place

D. Initial IAQ Inspection

1. District has received report from TTI
2. Report addresses minor issues that should be addressed
3. TTI did not observe any obvious condition which would indicate an issue within the space

E. Parent Portal -

1. Portal will open at the start of the 3rd marking period (January 29, 2018)
2. Portal will allow parents to see grades posted by teachers in RealTime
3. Interims and Report Cards will be available through the portal moving forward.
4. Final report cards at the end of the year will be printed and sent home.

F. Curriculum Updates -

1. Reading workshop -
 - a. K-5 classrooms have started successfully
 - b. Teachers will have another day of professional development in February on workshop.
 - c. At the end of most units classes will have a celebration to end the unit - look/ask your children about these celebrations.
 - d. Best thing - it is truly visible the love for reading that students are gaining so far this school year.
2. Science -
 - a. New standards are demanding and require more out of students than any prior standards had in the past
 - b. Goal of instruction is to have students go beyond memorizing content by thoroughly understanding core scientific principles and theories in the field of science
 - c. New standards link engineering, technology and science
 - d. Standards allow students to learn by doing what scientists and engineers do

G. District Social Media -

1. District will be creating a school Facebook page to highlight students work and achievements throughout the school year.
 - a. Beginning after the winter break
 - b. Allows parents and community to see more of what students are doing on a day to day basis

H. Classroom Highlights -

1. Kindergarten and 1st grade:
 - a. Students created their own Gingerbread House
 - b. Thank you to the teachers and parent volunteers that came in to assist with the creation of these

2. 5th grade:

- a. Designed a new suit for Santa to wear this year due to the fact that the elves had ruined his traditional suit
- b. Created a visual representation of the santa suit
- c. Students presented their santa suit and explained to other students in the school each of the qualities that their santa suit had in order for him to be able to deliver all the presents he needs to deliver

H. Important Dates:

- a. Winter Concert - December 19, 2017 @ 7:00 pm
- b. Winter Break - December 25 through January 1
- c. Reorganization Meeting - January 8, 2018 @ 7:00 pm

17. Board Comments

William Dirkin commented:

That the Gingerbread House was exciting and fantastic

Tree lighting was a great time for all

Special Meeting training was great

- William Dirkin made a motion to have a strategic planning training for the board, Ed Vincent seconded the motion

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

18. Public Comments - None

19. MOTION, Adjournment

Motion was made by Ed Vincent and seconded by Melissa Horner

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

Time 7:30pm