

WOODLAND TOWNSHIP BOARD OF EDUCATION
AGENDA
February 21, 2018
7:00 pm Regular Meeting
MINUTES

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Oath of Administration

The Board Secretary swears in the following Board of Education members:

2-Year Unexpired Term: Christopher Diaz

REQUIRED OATH FOR SCHOOL BOARD MEMBERS (Pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-2)

I _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same Governments established in the United States and this State, under the authority of the people. So help me God.

I, _____, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God.

Sworn and subscribed to and before me this 10th day of January, 2018.

_____ (Authorized Signature)

_____ (Signature of Board Member)

School District of Woodland Township
County of Burlington
State of New Jersey

5. Roll Call

Edward Vincent	Present
Dennis Cronin	Present
Melissa Horner	Present
William Dirkin	Present
Christopher Diaz	Present
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

6. President Opens the Meeting - Time 7:04 PM

7. Board Member Comments on the Agenda

None

8. Public Comments on Agenda Items Only

None

9. MOTION: To approve the minutes for:

A. Regular Meeting - January 10, 2018

B. Reorganization Meeting - January 10, 2018

A Motion was made by William Dirkin and Seconded by Melissa Horner

Roll Call

Edward Vincent Yes

Dennis Cronin Yes

Melissa Horner Yes

William Dirkin Yes

Christopher Diaz Yes

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The Following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending January 2018:
Balance on hand in the general account which includes special revenue: \$88,887.06

Board Secretary’s Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of January 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$84,516.50** for the month of January 2018 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending January 15, 2018 in the amount of **\$84,465.69** and for January 30, 2018 in the amount of **\$85,567.71**

E. MOTION, BE IT RESOLVED, that the Board of Education hereby grants the Business Administrator authority to pay routine bills in between School Board meetings, until the next Reorganization Meeting. Bills paid between Board meetings will then be approved by the Board at its next regular meeting.

A motion was made by Dennis Cronin and Seconded by Melissa Horner

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

STUDENT MATTERS:

11. Consent Agenda:

The Following action item A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the Harassment, Intimidation and Bullying Report for case #2 17-18.

B. MOTION, BE IT RESOLVED, that the Board of Education approve the Student Data Safety System reporting period 1: September 1 - December 31, 2017

A motion was made by Melissa Horner and Seconded by Dennis Cronin

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

POLICIES:

12. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the first reading of the following Policies and Regulations:
- a. Regulation 3432 Sick Leave.
 - b. Policy 5516 Use of Electronic Communication and Recording
 - c. Policy 0132 Executive Authority
 - d. Policy 0144 Board Members Orientation and Training
 - e. Policy 0146 Board Member Authority
 - f. Policy 0157 Board of Education Website
 - g. Policy 0169.02 Board Member Use of Social Networks
 - h. Policy 3437 Military Leave
 - i. Policy 4437 Military Leave
 - j. Policy 5516.01 Student Tracking Devices
 - k. Policy 7425 Lead Testing of Water in Schools
 - l. Policy & Regulation 7440 School District Security
 - m. Policy & Regulation 7441 Electronic Surveillance in School Buildings on School Grounds
 - n. Policy 8507 Breakfast Offer Versus Serve
 - o. Policy & Regulation 8630 Bus Driver/Bus Aide Responsibility
 - p. Policy 9245 Electronic Signatures
 - q. Regulation 7101 Educational Adequacy of Capital Projects

A motion was made by Dennis Cronin and Seconded by Melissa Horner

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

FINANCIALS/CONTRACTS:

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: BE IT RESOLVED, that the Board of Education approve Cooper Pediatric Neurology to conduct neurological evaluations for the district at a rate of \$350.00 per evaluation.

Dennis Cronin asked for clarification, Casrolyn Fischle stated that this was a new company and a little cheaper.

A motion was made by William Dirkin and Seconded by Melissa Horner

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

PERSONNEL:

14. Consent Agenda:

The Following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve Jaclyn E. Grabowski as a substitute teacher at a rate of \$80 per day.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve Katlyn Martinez, school psychologist intern, for the 2018-19 school year at a stipend of \$5,000.00.
- C. MOTION, BE IT RESOLVED, that the Board of Education approve Stacey DeFranki as a substitute nurse at a rate of \$125 per day.

A motion was made by Dennis Cronin and Seconded by Edward Vincent

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes

Christopher Diaz

Yes

PROGRAM:

15. Consent Agenda:

The Following action item A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the revisions in the 2017-18 school calendar.

B. MOTION, BE IT RESOLVED, that the Board of Education approve the SEMI waiver for 2018-19.

C. MOTION, BE IT RESOLVED, that the Board of Education approve the change in placement of student #302 from Home instruction to Lehmann School effective February 23, 2018.

A motion was made by Melissa Horner and Seconded by Edward Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

FIELD TRIP:

16. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

Class	Location	Date	Cost
1st Grade	Seneca High School	3/1/18	No Cost
5th & 6th	Wilbur Watts School - Battle of the Books Competition	3/19/18	\$100.00
6th Grade	Grounds for Sculpture	5/4/18	\$105.00

A motion was made by Dennis Cronin and Seconded by Melissa Horner

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

CURRICULUM & INSTRUCTION:

17. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following professional development days:

Staff Member	Program/Workshop	Date	Cost
Erin Eddy	LLI System Workshop - Day 3 of 3	1/29/18	No Cost
Erin Eddy	NJTSS Early Reading Project	1/22/18	No Cost
Tara Corsner	Analyzing & Addressing Behaviors	2/28/18	No Cost
Victoria Eisert	Analyzing & Addressing Behaviors	2/28/18	No Cost
Kate Futia	Drive Your Classroom with Google EDU	1/30/18	No Cost
Monica Lee & Beth Wedler	Visit Tabernacle Elementary “Collaboratory” STEM program/Makerspace	3/7/18	No Cost

A motion was made by Dennis Cronin and Seconded by Melissa Horner

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

FACILITIES:

18. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education give approve the following use of facilities:

Organization	Type of Use	Space	Date
Book Fair- Patty Morrill	Spring Scholastic Book Fair	Cafeteria	3/26-3/28

A motion was made by William Dirkin and Seconded by Edward Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

19. Superintendent's Report

A. Discipline Report – 0 Student Suspended

B. H.I.B. Incidents:

a. 1 incidents reported: were confirmed bullying, 1 determined to be non – HIB related or non-actionable HIB and inconclusive.

C. Drills-

a. January 18, 2018 - evacuation drill

b. January 24, 2018 - lock down drill

i. State police from school safety unit came to oversee our drill

ii. Provided guidance as to ways we can improve our drills

iii. Offered to come again in the future to assist with any other safety drills Strategic Planning

c. February 20, 2018 - lock down drill

i. Mr. Vincent came in to observe a lock down drill

ii. We drilled a scenario that we have not done previously

D. Strategic Planning

- a. District planning committee has met with Jesse Adams from School Boards
- b. Three community meetings have been scheduled:
 - i. Monday, March 19, 6:30 - 8:30pm - Determination: State of the School - Strengths and Challenges
 - ii. Wednesday, April 18, 6:30 - 8:30pm - Dream: Creating a Common Vision
 - iii. Wednesday, May 2, 6:30 - 8:30 - Design the District's Destiny - Goals & Objectives

E. Classroom Highlights -

- a. 100th day of school - February 13, 2018
 - i. Students participated in various activities that correlated with the 100th day of school:
 1. 100 students line up in the hallways
 2. Students created and graphed 100 pieces of cereal
 3. Students completed 100 exercises
- b. Chatsworth Elementary School Winter Olympics
 - i. Students competed on February 14, 2018
 - ii. All students involved
 - iii. Special thanks to our 8th grade for creating the opening ceremony video
 - iv. Special thanks to everyone who helped and planned all of the events
- c. 3rd & 4th Field Trip to White's Boggs - Learned about Lenape living in the Pines
 - i. Students helped construct a wigwam, make flour, prepare a winter snack, and play traditional games and participate in dance.
 - ii. The trip emphasized our past and present connection to the Earth, and the need to think about our impact for the future.
- d. Spring Track will be starting in March
 - i. Mrs. Derkas & Mrs. Johnson will be coaches
- e. 7th Grade Wax Museum - Tuesday, February 20, 2018
 - i. Students dressed and prepared to be one President of the United States

F. Important Dates:

1. March 14, 2018 - Regular BOE meeting
2. March 19, 2018 6:30 - 8:30pm - 1st Community Strategic Planning Meeting: Determination: State of the School - Strengths and Challenges
3. March 30 - April 6 - school closed for Spring Break

16. Board Comments

Ed Vincent & William Dirkin gave a speech/presentation to the audience

17. Public Comments

Nicole G - Said she loves the school and all that it is doing and is a life long resident

Christine D - Said she thought it might be an idea to have summer school program for Advanced children

- She loves our small school, has lived in Chatsworth for 60+ yrs, small classes, big education, people here care.

Christin Mull

- Was concerned there was no Adv classes, Stem, Gifted, etc..

Deseri D

- Was concerned there was no Adv classes, gifted program, she wanted her child more challenged

Christine M

- VP of the PTO, said she has had a beautiful experience here, loves the small nature of the school. Is open to a STEM program after school perhaps, student teacher ratio is very important

Sandy K

- She has a special needs daughter and she is getting a great education here

Dawn Johnson

- G&T has been brought up many times over the years
- Children that are AP are being neglected..its better at Tabernacle

Derek

- Has special ed child and AP child, they ask the teacher for more adv work and they get it the very next day, it is very individualised and he likes it. He would rather send his child to STEM on his own than have the school provide it.

Ann K

- Was all in favor of asking for more work if the child needed it for special needs kids was important also, not just advanced children.

A motion was made by William Dirkin and Seconded by Dennis Cronin

18. MOTION, Adjournment

Roll Call

Edward Vincent	Yes
Dennis Cronin	Yes
Melissa Horner	Yes
William Dirkin	Yes
Christopher Diaz	Yes

Time _8:19 PM