

WOODLAND TOWNSHIP BOARD OF EDUCATION  
MINUTES  
May 9, 2018  
7:00 pm Regular Meeting

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Roll Call

Edward Vincent	Present
Dennis Cronin	Absent
Melissa Horner	Absent
William Dirkin	Present
Christopher Diaz	Present
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

5. President Opens the Meeting - Time 7:05pm

6. Board Member Comments on the Agenda

None

7. Public Comments on Agenda Items Only

None

8. MOTION, BE IT RESOLVED, that the Board of Education approve to accept the resignation of Board Member, Melissa Horner, effective April 13, 2018.

A motion was made by Ed Vincent and Seconded by William Dirkin

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

9. MOTION: To approve the minutes for:

A. Regular Meeting - April 11, 2018

A motion was made by Ed Vincent and Seconded by William Dirkin

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

**MONTHLY FINANCIALS/CONTRACTS:**

10. Consent Agenda:

The Following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: To accept the financial Report of the Secretary for the month ending April 2018:  
Balance on hand in the general account which includes special revenue: **\$156,332.29**

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of April 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Sch. Bus. Adm. /Board Secretary

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of April 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B. To approve to authorize the Business Administrator to make transfers within accounts for the month of April 2017.

- C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$129,996.69** for the month of April 2018 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

- D. MOTION: To approve the gross wages for the pay period ending April 13, 2018 in the amount of **\$84,692.27** and for April 30, 2018 in the amount of **\$86,376.57**

- E. MOTION, BE IT RESOLVED, that the Board of Education hereby grants the Business Administrator authority to pay routine bills in between School Board meetings, until the next Reorganization Meeting. Bills paid between Board meetings will then be approved by the Board at its next regular meeting.

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

**BUSINESS/FINANCIALS:**

11. Consent Agenda:

The Following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education hereby approve the 2018-19 final school District budget as presented below.

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2018-2019 TOTAL EXPENDITURES</b>	<b>2,876,856</b>	<b>43,300</b>	<b>0</b>	<b>2,920,156</b>
<b>Less: Anticipated Revenues</b>	<b>931,591</b>	<b>43,300</b>	<b>0</b>	<b>974,891</b>
<b>Taxes to be Raised</b>	<b>1,945,265</b>		<b>0</b>	<b>1,945,265</b>

- B. MOTION, BE IT RESOLVED, that the Board of Education approve the participation in the Burlington County Professional Development Institute (BCPDI) at a cost of \$172.80 (\$1.35 per student as per October 2017 ASSA report - 128 students) for the 2018-19 school year.
- C. MOTION, BE IT RESOLVED, that the Board of Education approve the New Jersey School Insurance Group Safety Grant Program Application 2018 grant in the amount of \$3,318.35.
- D. MOTION, BE IT RESOLVED, that the Board of Education approve the Wheels of Freestyle, Inc. Big Air BMX Show scheduled for May 31, 2018 at a cost of \$1,297 (PTO contribution of \$300 plus BOE contribution of \$997.00).

A motion was made by William Dirkin and seconded by Christ Diaz

Roll Call

Edward Vincent	Yes
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Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

**PROGRAM:**

12. Consent Agenda:

The Following action item A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the ESY (Extended School Year) program being offered July 9 - August 10, 2018 for students who qualify through their Individualized Education Programs. (Program will be offered three days per week, 9am -12pm)
  
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the Harassment, Intimidation and Bullying Report for case #3 17-18.

A motion was made by William Dirkin and seconded by Chris Diaz

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

**FIELD TRIPS:**

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

<b>Class</b>	<b>Location</b>	<b>Date</b>	<b>Cost</b>
7th & 8th	Battle of the Books - Olson Middle School	4/11/18	\$50 team fee
Art Club	The Ceramic Barn, Mt. Laurel	5/15/18	\$300.00 (using Art Club Clean Communities monies)

Mrs. Goodlow & Mrs. Eisert & Kindergarten	Popcorn Park Zoo	5/16/18	\$\$173
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A motion was made by William Dirkin and seconded by Ed Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

**FACILITIES:**

14. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education give approve the following use of facilities:

Organization	Type of Use	Space	Date
Chatsworth PTO	K-2 Dance Middle School Dance	Gymnasium	04/27/2015 05/11/2018
Music Department	K-8 Spring Concert	Gymnasium	6/14/18

A motion was made by William Dirkin and seconded by Chris Diaz

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Vacancy	NA

15. Superintendent's Report

A. Discipline Report – 0 Student Suspended

B. H.I.B. Incidents:

- a. 1 incidents reported: \_\_\_ were confirmed bullying, 1 determined to be non – HIB related or non-actionable HIB and \_\_\_ inconclusive.

C. Drills-

- a. April 13, 2018 - Evacuation Drill
- b. May 8, 2018 - Lock Down Drill

D. Classroom Highlights -

- a. National Junior Honor Society Induction Ceremony
  - i. Held of Friday, April 27
  - ii. Ceremony was organized by Mrs. Johnson and all current members participated
  - iii. 5th graders attended ceremony to gain exposure of what the NJHS is all about
  - iv. Parents attended and refreshments were served
- b. Philly Phanatic Reading Program
  - i. In total the school recorded 1,028 hours of reading
  - ii. The class who read the most hours was 6th grade with 231 hours
  - iii. The winner of four donated Phillies tickets from the PTO was Wyette Schubert-Brown, 8th grade
- c. Distinguished Honor Roll and Perfect Attendance Breakfast
  - i. 3 students with Distinguished Honor Roll
  - ii. 23 students with perfect attendance
- d. Trips
  - i. Throughout the last month students went on various enriching trips - Statue of Liberty, NYC - Broadway Play, Grounds for Sculpture
- e. No Place for Hate committee
  - i. Students created three bulletin board activities for students to participate in throughout the year - Spring activity: students cut out their handprint and write what is unique about themselves on it.
  - ii. All students who participated in the committee will get a certificate of participation
- f. 8th Grade Chatsworth Theater presents DUCAHT Players
  - i. Students wrote and performed original fables to our kindergarten and first grade students

E. PARCC Testing

- a. Last week of testing is going on this week - all has gone well thus far.

F. Strategic Planning

- a. Final community meeting was held on May 2, 2018
- b. Thank you to all of the community who participated - all three meetings were very well attended

- c. Next step - create an action plan based on the goals and objectives that were discussed at the final meeting for the District moving forward in the next three years.

F. Important Dates:

1. Field Day - June 1
2. Spring Concert - June 14, 7pm
3. Regular BOE Meeting - June 13

16. Oath of Office Administered to Member Appointed by Board Secretary

The Board Secretary swears in the following Board of Education members:

**Linda Morris**

REQUIRED OATH FOR SCHOOL BOARD MEMBERS (Pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-2)

I Linda Morris, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same Governments established in the United States and this State, under the authority of the people. So help me God.

I, Linda Morris, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God.

Sworn and subscribed to and before me this 9th day of May, 2018.

\_\_\_\_\_ (Authorized Signature)

\_\_\_\_\_ (Signature of Board Member)

School District of Woodland Township  
County of Burlington  
State of New Jersey

17. Board Comments

William Dirkin commented that

- Strategic Planning sessions were great and looks forward to implementation of plan, many thanks to all who participated
- There were a great variety of points of view
- Dance for K-3 was unique and everyone seemed to have a blast
- Middle School dance was really great
- Thanks to Missy Horner for her service as a board member

- Thanks to Linda Morris for stepping in

18. Public Comments

19. MOTION, Adjournment

A motion was made by William Dirkin and seconded by Chris Diaz

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

Time 7:21pm